

Market Rules and Standards

BELOW ARE A FEW OF THE STANDARDS REGARDING MARKETING WITH NATIONAL CAPITAL ARTISANS. PLEASE READ TO ENSURE THAT YOU UNDERSTAND ALL MARKET RULES AND STANDARDS.

ITEMS FOR SALE	<ul style="list-style-type: none"> ● All items offered for sale MUST be handcrafted by the person whose name appears on the Market Application ● All items offered for sale MUST meet all Federal, Provincial, Municipal and National Capital Artisan rules and standards regarding their craft ● All scented products (soaps, candles, etc.) MUST be wrapped ● Fibre content labels are required for sewn items ● Ingredient lists are required for all food and personal care products
TABLE COVERS	<ul style="list-style-type: none"> ● All tables MUST BE SKIRTED (COVERED) TO THE FLOOR on all sides that can be viewed by the public or from other booths. ● Skirting must be clean and neat fabric ● PAPER AND PLASTIC IS NOT PERMITTED FOR SKIRTING
NAMETAGS	<ul style="list-style-type: none"> ● Your National Capital Artisans or Guest nametag must be worn for the entire market
PRODUCT PRICES	<ul style="list-style-type: none"> ● All items for sale MUST be priced at the opening of the market and shall remain the same until the close of the market ● There can be no “price-cutting, bartering, discounts or specials”
BAGS, WRAPPING, ETC.	<ul style="list-style-type: none"> ● Only plain bags or bags with your logo or name may be used ● Bags with store or other logos such as Walmart, Loblaws, etc. cannot be used
DISPLAY ITEMS	<ul style="list-style-type: none"> ● Items used for display purposes such as pegboards, stands, etc. must be secure so not to fall or topple on your neighbour’s booth, or fall on a customer
TAPE	<ul style="list-style-type: none"> ● You are not permitted to use any tape except low tack green masking tape on floor or wall surfaces in the sales areas
MARKET SET-UP	<ul style="list-style-type: none"> ● Unless otherwise communicated, set-up of all booths will start at 6:00 PM on Friday evening. ● Set-up on the morning of the market must be pre-arranged with the Market Co-ordinator ● Vendors are responsible for pick-up of tables on Friday evening and the return of their rented tables after the Market is closed
MARKET TAKE-DOWN	<ul style="list-style-type: none"> ● Do not start dismantling your booth on the last day of the market until 4:15PM unless otherwise told by the Market Co-ordinator
UNACCEPTABLE ACTIONS	<ul style="list-style-type: none"> ● Do not openly drink or eat while the public is present ● Do not read newspapers, books, magazines, etc., in your booth ● Do not use price tags indicating the name of another commercial establishment or a “sales special” ● Do not go outside the confines of your booth to draw customers to your space (“hawking”)